

# **ISAP Annual General Meeting 2008**

Tuesday 16<sup>th</sup> December 2008, Burlington House, London

## **Minutes**

Meeting opened 18.00hrs with Armin Schmidt (AS) in the chair.

## *Attendants*

James Adcock, Roger Ainslie, Kayt Armstrong, John Arthur, Graeme Attwood, Peter Barker, Alister Bartlett, Hannah Brown, Adrian Butler, Paul Cheetham, Andrew David, David Elks, Jörg Fassbinder, Chris Gaffney, John Gater, Duncan Hale, Ken Hamilton, Alastair Hancock, Sam Harrison, Scott Harrison, Ian Hill, Chris Leech, Robert Legg, Volker Lindinger, Paul Linford, James Lyall, Louise Martin, Andrew Parkyn, Andrew Payne, Anne Roseveare, Martin Roseveare, Mary Saunders, Armin Schmidt, Thomas Sparrow, Lieven Verdonck, Roger Walker

(36 out of 230 paid members (Dec 08) = 15%, hence quorum reached)

## *Apologies*

C. Benech and E. Utsi

### **1. Minutes of the Previous Meeting (Friday 14th September 2007, Nitra)**

1.1 The minutes were accepted as a true and accurate record.

1.2 *Matters Arising:* AS reported that the literature database that is maintained by Joerg Fassbinder and made available through the AARG (<http://aarg.univie.ac.at/database/db.cgi>) had continued to develop and that ISAP members can access it fully. There appears little that ISAP can contribute to this project at this stage. Jorg Fassbinder was thanked for his efforts.

### **2. Annual Report of the Management Committee**

2.1 The Management Committee Report was presented by the Chairman.

2.2 ISAP supported two ISAP student members (Alexandre Novo, and Lieven Verdonck,) at GPR2008 via bursaries of £100 each.

2.3 ISAP supported six students (Kayt Armstrong, Carmen Cuenca-Gaecia, Andrew Parkyn, Robert Legg, David Simpson, Lieven Verdonck) with ISAP membership who had contributed either an oral or poster presentation to the EIGG 'Recent Work in Archaeological Geophysics' conference that immediately preceded this AGM. The ISAP Poster Prize at the conference was awarded to James Adcock (GSB Prospection Ltd) for his contribution on the display of GPR data.

2.4 Web Hosting. AS indicated as a result of changes to the Bradford server he suggested that a commercial service provider should host the society's web site. He will explore the options that are open, but cautioned that whichever route we go down it will be more expensive than the current situation.

2.5 Membership Journal. Wiley-Blackwell have indicated that they are still keen to find some new deal that benefits both parties. There was much discussion on this topic and it was agreed that the Management Committee would consult the membership more widely and then work out a deal with Wiley-Blackwell, if appropriate.

2.6 Euro Account. There was a brief discussion on whether this account should be kept open. It was agreed that we should keep it.

2.7 It was noted that Chris Leech had indicated that he would be willing to step down as Treasurer if anyone else is keen to take over this important role. It was suggested that a new person may wish to 'shadow' Chris for a year prior to taking control of the Society's finances. Any offers would be considered by the Management Committee who appoints the Treasurer.

2.8 The Management Committee suggested that we should consider changing the title of 'Chairman' to either 'Chair' or 'President'. There was no support for this.

2.9 IFA and geophysics. Chris Gaffney reported that he had been co-opted as an ISAP representative onto the new IFA 'Special Interest Group' (SIG) on Geophysics. Peter Barker then spoke to the meeting on the role of the SIG. A major part of the SIG's role is to give advice to the IFA council. IFA membership is not required to participate in SIG meetings. Along with the Management Committee the SIG has also formed sub-groups to investigate archiving of geophysical data and financial risk management for commercial groups.

The discussion generated many interesting points regarding standards within archaeological geophysics. While it is clear that, in England, the curators are guided by English Heritage it is not clear to whom they turn if they suspect something is wrong with a geophysics report. While IFA has the structure to handle complaints it is not certain if their decisions are currently enforceable in

our discipline. AS reminded the meeting that he circulated a document on maintaining quality in archaeological geophysics and would welcome comments.

### 3. Financial Statement and Audited Accounts

3.1 The Financial Statement was presented by the Treasurer (see the tabled Management Committee Report). The current balance (as of December 2008) was £6,265.97 and €750.45. The accounts had been audited by the Auditor, Rob Vernon, and were considered to be satisfactory.

<b>ISAP financial summary</b>		
<b>1 April 2007 to 31 March 2008</b>		
	<b>Sterling</b>	<b>Euros</b>
<b>Opening bank balance:</b>		
Sterling	£4,052.65	
Euros		€653.20
<b>Receipts:</b>		
Subscriptions	£1,580.63	€685.00
Donations	£0.00	€0.00
Bank interest	£57.81	€10.58
Transfer from Euro Account	£87.68	
Other	£0.00	€0.00
<b>Total receipts</b>	<b>£1,726.12</b>	<b>€695.58</b>
<b>Payments:</b>		
Student Bursaries	£0.00	€450.00
Bank Charges	£117.30	€11.46
Transfer to sterling account		€169.18
<b>Total payments</b>	<b>£117.30</b>	<b>€630.64</b>
<b>Net surplus/deficit</b>	<b>£1,608.82</b>	<b>€64.94</b>
Closing bank balances	£5,661.47	€718.14
Reserved for bursaries	£200.00	

<b>ISAP financial summary</b>		
<b>1 April 2008 to 1 December 2008</b>		
	<b>Sterling</b>	<b>Euros</b>
<b>Opening bank balance:</b>		
Sterling	£5,661.47	
Euros		€718.14
<b>Receipts:</b>		
Subscriptions	£518.00	€20.00
Donations	£50.00	€0.00
Bank interest	£27.04	€12.31
Transfer from Euro Account	£0.00	
Other (Advertising)	£300.00	€0.00
<b>Total receipts</b>	<b>£895.04</b>	<b>€32.31</b>
<b>Payments:</b>		
Student Bursaries GPR	£200.00	€0.00
Bank Charges	£90.54	€0.00
Transfer to sterling account		€0.00
<b>Total payments</b>	<b>£290.54</b>	<b>€0.00</b>
<b>Net surplus/deficit</b>	<b>£604.50</b>	<b>€32.31</b>
Closing bank balances	£6,265.97	€750.45
Reserved for bursaries	£200.00	

#### **4. Next AGM**

4.1 Paris, September, 2009

4.2 The 9<sup>th</sup> International Conference on Archaeological Prospection after Paris will be held in Izmir, Turkey in 2011. Can any group who wishes to be considered to host the 2013 meeting please contact AS.

#### **5. Any other Business**

5.1 Chris Leech announced that a small profit had been made on the EIGG conference that immediately preceded this AGM and that a donation would be made to the Tony Clark Fund.

Meeting closed by AS at 19.00hrs.

CG 22<sup>nd</sup> January 2006