

ISAP Annual General Meeting 2023

Friday 31st March 2023, onsite and online

Minutes

Members in Attendance

Christophe Benech, Fabian Benedict, Alan Brown, Isabella Carli, Michel Dabas, Wieke De Neef, Philippe De Smedt, Stine Detjens, Joerg Fassbinder, Ervan Garrison (OL), Sandra Hahn (OL), Mikko Heikkinen, Tomasz Herbich, Doris Jetzinger, Paul Johnson, Stephen Kay, Roman Krivanek, Mike Langton, Roland Linck, Neil Linford, Kris Lockyear, Maksym Mackiewicz, Jeremy Menzer, Cornelius Meyer (OL), Peter Milo, Joep Orbons, Inci Ozdogru, Natalie Pickartz, Michal Pisz, Finnegan Pope-Carter, Wolfgang Rabbel, Enzo Rizzo (OL), Anne Roseveare (OL), Apostolos Sarris, Klara Sauter, Marion Scheiblecker, Armin Schmidt, Agnes Schneider, Adrian Serbanescu, Andreas Stele, Julia Strassberger, Joanna Szarkowska, Markus Tarasconi, Immo Trinks, Olivier Vansassenbrouck (OL), Lieven Verdonck, Jeroen Verhegge, Quentin Vitale, William Wadsworth, Roger Walker (OL), Dennis Wilken, Tina Wunderlich, Ilyas Yanbukhtin, Azamat Zakirov, Benno Zickgraf

OL = Online

Of the 55 members in attendance 53 had paid their membership fee in 2022 or 2023; the total number of paid members in the last completed year (2022) was 290; hence the attendance was 18% and the quorum of 10% was reached.

Also in attendance were:

Oliver Burns, Lionel Darras, Jake Doran, Leigh Garst, Michal Va'gner.

The meeting was held in the conference hall of ICAP2023, Kiel, and transmitted on Zoom, the chat of which was monitored by Joanna Szarkowska. The meeting was chaired by Natalie Pickartz and Armin Schmidt, and notes were taken by Stephen Kay. The meeting ran from 15.30 to 16.30 (CEST).

1. ***Apologies*** Action

Apologies were received from Duncan Hale, Karsten Lambers and Martin Roseveare.

2. ***Minutes of the Previous Meeting (6th December 2022)***

The minutes were made available on the ISAP website. No objections were raised, hence they are deemed accepted as a true and accurate record of that meeting.

3. ***Matters arising***

None

4. ***Annual Report of the Management Committee***

Awards

Early career bursaries of £100 each for attendance at ICAP 2023 were awarded to the following:

Fabian Benedict, Ingrid Kowatschek, Inci Nurgül Özdoğru, Klara Sauter, Agnes Schneider, Julia Strassberger, Marlene Tielmann, William Wadsworth

Following voting by attendants at the ICAP 2023 conference, 3 poster prizes of €50 each were awarded to:

1. Alexandra Karamitrou and Gregory N. Tsokas, Identification of buried archaeological features using the curvelet transform.
2. Elena Pomar, Donal Cooper and Stephen Kay, Reassessing Italian

Renaissance church interiors through non-invasive survey.

3. William T.D. Wadsworth and Gabriel Yanicki, The search for pre-clovis in the ice-free corridor: archaeological geophysics at Wally's Beach.

Future events

- The date and location of the 2024 AGM is yet to be determined.
- The 16th ICAP meeting in 2025 will be held at Ghent University, Belgium.
- The deadline for expressions of interest in hosting the ICAP 2027 meeting has been set for 15 December 2023. An email should be sent to the Chair (chair@archprospection.org), from whom a brief questionnaire-template can be requested.

ISAP 20th Anniversary

ISAP Fund

Paul Johnson: As part of the celebrations of the 20th Anniversary of ISAP, this year a single call for major grants will be made. The fund will support 2 to 3 projects up to a maximum of £2000. The closing date for applications is 12 May 2023.

ISAP Merchandise

Marion Scheiblecker: As part of the celebrations of the 20th Anniversary of ISAP and to support the increased ISAP fund (see above), ISAP merchandise has been designed and offered through the ISAP website: <https://www.archprospection.org/merchandise>

ISAP is grateful to Tom Sparrow for the design of the 20th Anniversary ISAP logo. The online shop was opened on Monday 27 March 2023 and a 15% discount on purchases is offered until the 8th April 2023.

ISAP stand at ICAP 2023

The chair thanked members of the ISAP Management Committee for running the ISAP stand at the 2023 ICAP meeting. 37 commemorative ISAP 20th anniversary mugs (purchased for €6.19 and sold for €10) were sold, with profit to be used to support the increased ISAP Fund. One special mug, signed by members who attended ISAP's inaugural meeting at ICAP 2003 in Krakow and who were also present at ICAP 2023 was auctioned at the ICAP 2023 conference diner, raising an additional €250 for the ISAP Fund. Free ISAP stickers were offered and several copies of *EAC Guidelines for the Use of Geophysics in Archaeology: Questions to Ask and Points to Consider* were sold.

Photo Competition

Following an open call for the ISAP photo competition, awards were made to:

1. Natalie Pickartz
2. Duncan Hale
3. Alexandra Karamitrou

All three received an ISAP anniversary mug and an ISAP branded T-Shirt. The winner is also eligible for a DOI of their choice for their next publication in ISAPNews.

4. ***Financial report***

An overview was presented by the Chair and shown in the Appendix. The financial summary for 2022 was recently presented by Paul Linford at the AGM held in

London (Geological Society, Burlington House) on 6 December 2022 following the NSGG meeting 'Recent advances in archaeological geophysics and forensic geoscience'. The finances remain healthy. Overall a slight spend-down of the savings has occurred, as had been agreed before. Thanks to Rob Vernon for auditing the accounts.

7. *Election of Officers*

The next term of officers to the Management Committee is April 2023 to September 2025.

Nominations received for ISAP Management Committee officers:

- Chair: Armin Schmidt
- Vice-Chair: Natalie Pickartz
- Honorary Secretary: Stephen Kay
- Conference Secretary: Jeroen Verhegge
- Conference Vice-Secretary: Wolfgang Rabbel
- Editors: Michal Pisz, Hannah Brown

The membership was asked whether to allow two Editors to be elected for this period. This was agreed by the membership.

The election of nominated candidates was undertaken as a single block.

Vote: Show of hands (inc. online), all in favour, none against. Management committee elected.

Co-opted and already agreed positions were:

- ISAP Fund Secretary: Paul Johnson
- Treasurer: Paul Linford
- Auditor: Rob Vernon

Selection of 6 Ordinary Members

Applications are now open for 6 Ordinary Members to join the ISAP Management Committee; details will be sent to the isap-all email list. If interested, candidates should email the Chair (chair@archprospection.org) with a paragraph of motivation. Members who had joined the Management Committee as Ordinary Members in a previous round can apply again. Deadline is 16 April 2023.

9. *Any Other Business*

Memory of Albert Hesse

AS

Tomasz Herbich: shared a short recording of an interview with the late Albert Hesse. The recording will also be posted to the ISAP YouTube channel

Archaeological Prospection Journal

Joep Orbons: Has been having problems receiving Archaeological Prospection Journal from Wiley.

Armin Schmidt: Will inform current editors (Eileen Ernenwein and Gregory Tsokas)

AS

Neil Linford: Met recently with Wiley editors and can follow up.

NL

ISAP News

Michal Pisz: Please remember to submit photographs for the ISAP News photo

gallery.

Armin Schmidt: Within next 3 months ISAP News articles will also have DOI's. Please consider submitting short articles

Data sharing

Immo Trinks: We have been collecting a lot of geophysics data; is there the possibility of creating a database to share this data or even indicate where surveys have been undertaken?

Armin Schmidt: consider the already existing database, for example ADS in the UK (<https://archaeologydataservice.ac.uk/>) and tDAR in the US (<https://core.tdar.org/search>).

Natalie Pickartz: In some countries there are issues of data sharing (i.e. client confidentiality etc).

Roland Linck: Situation in Bavarian state department is that they are not allowed to share data.

Michal Pisz: Often sharing information should not be a problem as there is already much available, also through Google Earth/maps etc.

Maksym Mackiewicz: It's not always legal to handover data due to client ownership.

Armin Schmidt: Country specific versions do exist. Could they be unified through a single API?

Jeremy Menzer: tDAR has generalised information; for example it allows to upload just a polygon of an area. It can then be queried to find out who did the survey.

Immo Trinks: Could ISAP funds be used to test the feasibility of setting up an API?

Armin Schmidt: Yes, ISAP funds can be used for consultancy costs.

Joep Orbons: Perhaps could be fire-walled/password protected to be limited to ISAP members?

Kris Lockyear: Could look at the example of UK PAS (Portable Antiquities Scheme; <https://finds.org.uk>). Those who are registered have increased levels of access.

ISAP Proof-reading scheme

Michal Pisz: Please remember its existence. Eileen Ernenwein (current joint editor of Archaeological Prospection) has encouraged its use.

Meeting was closed at 16.30 (CEST).

Appendix: Financial Statement 2023

ISAP financial summary 1 April 2021 to 31 March 2022		
Opening bank balance:	£15,817.82	€840.74
Receipts:		
Conversion of € to £		
Subscriptions	£2,474.62	€1,609.00
Donations	£58.24	€0.00
Bank interest	£3.14	
Advertising (ISAP News)	£811.40	€0.00
EAC Guidelines purchases	£0.00	€0.00
Total receipts	£3,347.40	€1,609.00
Payments:		
Conversion of € to £		
Bursaries & prizes	£0.00	€0.00
ISAP Fund grants	£2,282.01	€0.00
Officer expenses	£0.00	
Web hosting	£247.00	
Bank charges	£160.12	€114.10
Total payments	£2,689.13	€114.10
Net surplus/deficit	£658.27	€1,494.90
Closing bank balances	£16,476.09	€2,335.64

ISAP financial summary 1 April 2022 to 13 March 2023		
Opening bank balance:	£16,476.09	€2,335.64
Receipts:		
Conversion of € to £	£2,057.81	
Subscriptions	£1,942.42	€1,151.06
Donations	£72.27	€0.00
Bank interest	£13.22	
Advertising (ISAP News)	£431.40	€0.00
EAC Guidelines purchases	£0.00	€0.00
Total receipts	£4,517.12	€1,151.06
Payments:		
Conversion of € to £		€2,463.66
Bursaries & prizes	£203.45	€215.96
ISAP Fund grants	£2,087.50	€0.00
ISAP 20 yr merchandise	£228.66	€80.03
Web hosting/DOI fees	£317.45	
Bank charges	£101.34	€79.83
Total payments	£2,938.40	€2,839.48
Net surplus/deficit	£1,578.72	-€1,688.42
Closing bank balances	£18,054.81	€647.22

Total Surplus GBP
Total Balance GBP

£1,969.59
£18,524.90

£97.65
£18,622.55