

ISAP Annual General Meeting 2024

Tuesday 3rd December 2024, on-site and online

Minutes

Members in Attendance

Roger Ainslie, Kayt Armstrong, Graeme Attwood (OL), Hannah Brown, Paul Cheetham, Megan Clements, Nicholas Crabb, Rinita Dalan (OL), Eileen Ernenwein (OL), Joerg Fassbinder, Ervan Garrison (OL), Sandra Hahn, Paul Johnson, Stephen Kay (OL), Mike Langton, Neil Linford, Paul Linford, James Lyall, Joep Orbons (OL), Andrew Payne, Natalie Pickartz (OL), Michal Pisz, Finnegan Pope-Carter, Wolfgang Rabbel (OL), Anne Roseveare (OL), Marion Scheiblecker (OL), Armin Schmidt (OL), Peter Seinen (OL), Andreas Stele (OL), Jennie Sturm (OL), Tomas Tencer (OL), Burkart Ullrich (OL), Ben Urmston, Lieven Verdonck, Jeroen Verhegge, Kinnie Wade, Roger Walker (OL), Kate Welham and Andreas Zauner (OL)

OL = Online

Of the 39 members in attendance 38 had paid their membership fee in 2024; the total number of paid members in the last completed year (2023) was 293; hence the attendance of paid members was 13% and the quorum of 10% was reached.

Also in attendance were:

Anna Chmielowska, Pete Cottrell and Alleluva Tyus

The meeting was held in a hybrid format (a) online via Zoom with (b) with a live link to the lecture theatre of the Geological Society of London in Burlington House, London, UK. The chat of Zoom was monitored by Eileen Ernenwein. The meeting was chaired by Natalie Pickartz and notes were taken by Stephen Kay. The meeting ran from 17.45 to 18.41 (GMT).

1. *Apologies*

Action

Apologies were received from Tomasz Herbich and Martin Roseveare.

2. *Minutes of the previous meeting (31st March 2023)*

The minutes were made available on the ISAP website. No objections were raised; hence they are deemed accepted as a true and accurate record of that meeting.

3. *Matters arising from the previous meeting.*

a) As requested, Armin Schmidt (ISAP Chair) has uploaded a short video interview to the ISAP YouTube channel with Albert Hesse (in French) that had been made available by Tomasz Herbich (ISAP Web site; For Members: Contributions in Honour of Albert Hesse).

b) The Chair was asked to inform the editors of Archaeological Prospection of difficulties encountered by Joep Orbons (ISAP Member) with receiving his hardcopy of the journal. Neil Linford had offered to try contacting the publishers Wiley directly. Even after intervention by the editors, the issues with Wiley could not be resolved satisfactorily. JO thanked the editors for their assistance and appreciated that it was beyond what support they could provide.

4. *Financial report*

An overview was presented by the Treasurer Paul Linford (summary in Appendix). The finances remain healthy. Overall, a small spend-down of the savings (between 1 April 2023 and 31 March 2024) occurred in support of the larger major grants made available (total expenditure £4,824.46) in celebration of ISAP's 20th Anniversary.

5. ***Future events***

- a) One of the organisers of ICAP 2025 (Ghent, Belgium) Jeroen Verhegge reminded members that the deadline for submission of abstracts had been extended to 20th December 2024. The next ISAP AGM will be held at that ICAP 2025 (15-20th September 2025). Details will be announced prior to that meeting.
- b) Following a vote by the ISAP Management Committee considering two strong applications to host the 17th ICAP in 2027, the submission of Brno (Czech Republic) was chosen. The organiser of ICAP 2025 Jeroen Verhegge presented an overview of the current planning by the organisers in Brno, led by Peter Milo (proposed dates 14 – 18 September 2027).

6. ***Questions to the membership***

Following discussions by the ISAP Management Committee, Hannah Brown on behalf of the Committee presented a proposed change in the wording of the ISAP Constitution. This regards Section 2.1 which currently states:

“The object of the Society shall be to advance the education of the public in archaeology (including the man-made landscape and the built-environment) through the promotion of high standards of research, application and communication in the field of archaeological prospection and related studies.”

The proposal is to remove of the phrase “(including the man-made landscape and the built-environment)” as the phrasing is non-inclusive. By removing this qualifier, every meaning of the term “archaeology” is considered relevant for the statement in Section 2.1.

A vote was held online and on-site:

Online (vote via Zoom poll): 11 in favour, none against, 2 abstentions

On-site: 23 in favour, none against, no abstentions

The motion to remove the phrase “(including the man-made landscape and the built-environment)” from Section 2.1 of the ISAP Constitution was therefore passed.

4. ***Report of the Management Committee***

4a *ISAP Fund (presented by ISAP Fund Secretary Paul Johnson)*

The 2023 Anniversary Major Grants were awarded to Adcock (£1,910), Cousins (£1,272) and Hulmanova (£2000). The 2024 Major Grant was awarded to Asandulesei (£1484) and minor grants went to Herrmann (£500) and Manley (£348).

It is intended to repeat these calls in 2025 with similar amounts made available. The major grant will have a deadline of around mid-March 2025 and the minor in mid-April 2025.

4b *Merchandise (presented by Marion Scheiblecker)*

An overview of sales and statistics of ISAP merchandise in the ISAP anniversary year was presented. The online shop remains open, but the anniversary logo has now been withdrawn from the merchandise.

It was noted to members that between 2-8 December 2024 there is a 25% discount and free standard delivery.

4c *Report by the ISAP Chair (Armin Schmidt)*

- ISAP 20th Anniversary
 - A number of activities took place throughout 2023 in celebration of ISAP’s

20th anniversary. This included a photo competition, sales of merchandise and a stand at ICAP 2023 in Kiel

- Funding from EU: MSCA Doctoral Network
 - The ISAP Management Committee is involved in conversations with Prof. Martijn van Leusen, Groningen, regarding EU funding for a doctoral network.
- ISAP News
 - ISAPNews is now Free Access with all previous issues available. The ISAP Management Committee decided that issues from the current and previous years would only be available to ISAP members as this is seen as a membership benefit.
 - The ISAP Management Committee is still working to resolve issues for new ISAPNews articles to have DOIs.
- Website
 - The revised ISAP website is now fully functional with some improvements (e.g. contributions in honour of deceased members). All pages have been reviewed and updated.
- ISAP Digital Communications
 - The statistics of the ISAP social media accounts was presented:
 - ISAP-all email list
 - 2023: 78 posts, 59% not from the Chair (Jan-Nov)
 - 2024: 61 posts, 67% not from the Chair (Jan-Nov)
 - 355 members on email list
 - It is now possible to post anonymously to the list (isap-all-anonymous@archprospection.org)
 - LinkedIn
 - 2024: 18 posts, 168 followers
 - Facebook
 - 2023: 9 posts
 - 2024: 4 posts, 286 followers
 - X (formally Twitter)
 - 2022: 24 posts
 - 2023: 1 post
 - 2024: 2 post, 330 followers
- Membership numbers
 - Membership numbers remain steady, with 285 paid members (as of 07/11/2024)
- Other groups
 - Cooperation with AARG: A joint committee meeting of ISAP and AARG is held annually. It was decided to jointly support a committee member of one of the societies to attend the annual EAA meeting, chairing the EAA's Archaeological Prospection Community.

- Discussions are ongoing regarding hosting the former SAGA COST Action network inside ISAP.
- EAC Guidelines
 - The Management Committee has begun internal discussions regarding a revised version of the EAC Guidelines. It is adamant that this will involve community consultations.

5. ***Questions and discussion***

Regarding the revision of EAA Guidelines, Kayt Armstrong noted that this is timely as she is on a working group looking at CIfA's geophysical guidance and recently received an email from CIfA who are now looking at revising the CIfA Geophysics Guidelines. The next relevant CIfA panel meeting will be in spring 2025.

6. ***Any Other Business***

Roger Walker asked whether ISAP was considering opening a BlueSky social media account. ISAP Management committee will review this matter. AS

Meeting was closed at 18.41 (GMT).

Appendix: Financial Statement 2024 to 18 November

ISAP financial summary 1 April 2023 to 31 March 2024			ISAP financial summary 1 April 2024 to 18 November 2024		
Opening bank balance:	£17,889.18	€758.58	Opening bank balance:	£15,196.75	€984.92
Receipts:			Receipts:		
Conversion of € to £	£973.61		Conversion of € to £	£0.00	
Subscriptions	£1,110.79	€975.72	Subscriptions	£1,909.13	€530.72
Donations	£18.98	€2.00	Donations	£0.00	€0.00
Bank interest	£117.39		Bank interest	£166.38	
Advertising (ISAP News)	£568.00	€0.00	Advertising (ISAP News)	£100.00	€0.00
EAC Guidelines purchases	£0.00	€12.00	EAC Guidelines purchases	£0.00	€0.00
ISAP 20 yr merchandise	£0.00	€741.18	ISAP 20 yr merchandise	£0.00	€25.33
Total receipts	£2,788.77	€1,730.90	Total receipts	£2,175.51	€556.05
Payments:			Payments:		
Conversion of € to £		€1,166.00	Conversion of € to £		€0.00
Bursaries & prizes	£28.33	€219.31	Bursaries & prizes	£0.00	€0.00
ISAP Fund grants	£4,824.48	€0.00	ISAP Fund grants	£1,991.39	€0.00
ISAP 20 yr promotions	£335.16	€19.00	Officer EAA travel expenses	£42.00	€0.00
Web hosting/DOI fees	£244.70	€36.70	Web hosting/DOI fees	£31.96	
Bank charges	£48.53	€63.55	Bank charges	£64.20	€36.93
Total payments	£5,481.20	€1,504.56	Total payments	£2,129.55	€36.93
Net surplus/deficit	-£2,692.43	€226.34	Net surplus/deficit	£45.96	€519.12
Closing bank balances	£15,196.75	€984.92	Closing bank balances	£15,242.71	€1,504.04
Total Surplus GBP	-£2,500.62		Total Surplus GBP	£485.89	
Total Balance GBP	£16,031.43		Total Balance GBP	£16,517.32	